



ISO 9001:2008

TENDER

FOR

SALE OF FERROUS, NON FERROUS & PLASTIC SCRAP

ON

“AS IS WHERE IS BASIS”

Tender No. NTSC(O)/WST/Sale of Scrap/2014/39C

NSIC- Technical Services Centre
(A Government of India Enterprise)
Okhla Industrial Estate,
Near Kalkaji Mandir
New Delhi-110020

Tel No. 011-26826801, 26826797,
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NOTICE INVITING TENDER

Sealed tenders are hereby invited on behalf of the General Manager, NSIC Technical Services Centre (NTSC), Okhla, New Delhi from industry owners, Scrap Dealers, Individuals and others who are interested in buying Ferrous/ Non Ferrous & Plastic Scrap.

The details are as summarized below:-

a)	Name of the Stock (Scrap):	Ferrous/ Non-Ferrous/ Plastic Scrap
b)	Photograph of scrap which is placed for sale through this tender	5 (Five) Photographs attached
c)	Procedure for quoting price:	The offer price shall be quoted for whole lot of the scrap (as detailed on above at Para 'a' of this table) on per Metric Ton on "as is where is basis, as per the format attached at annexure A. The tender shall be awarded based on the highest offer received for the whole lot.
d)	Earnest Money Deposit along with tender	Rs. 25,000/-
e)	Cost of Tender Document	Rs. 500/- (Rupees Five Hundred Only)
f)	Scrap Lifting Time	Within 10 days from the date of awarding the order
g)	Last date of submission of completed tender documents	30.10.2014 up to 3.00 p.m.
h)	Date of opening of Tender	30.10.2014 up to 4.00 p.m.

1. Tender Documents may be obtained in person from the office of General Manager, NSIC Technical Services Centre, Okhla Industrial Estate, Near Kalkaji Mandir, New Delhi-110020 against payment of Rs. 500/- by cash or crossed Demand Draft/Pay Order in favour of "**NSIC Ltd. A/c – NTSC**" payable at New Delhi and can also be downloaded from our web site www.nsic.co.in from 14.10.2014 to 30.10.2014 upto 3.00 pm.
2. In case Tender Document is downloaded from web site, the cost of Tender Document i.e. Rs. 500/- should be enclosed while submitting the duly filled Tender by way of Demand Draft/Pay Order in favour of "**NSIC Ltd. A/c- NTSC**" payable at **New Delhi**.
3. The last date of submission of completed tender document to the office of General Manager, NSIC Technical Services Centre, Okhla Industrial Estate, Near Kalkaji Mandir, New Delhi-110020 is 30.10.2014 up to 3.00 p.m. (afternoon).
4. General Manager reserves the right to reject all or any tender wholly or partly without assigning any reason whatsoever.

General Manager
NSIC- Technical Services Centre
New Delhi

INSTRUCTION AND GENERAL TERMS & CONDITIONS TO THE TENDERERS

The Tender shall be submitted in accordance with the Instructions and General Terms & Conditions (here after called as instructions). Any tender not conforming to the instructions as explained under is liable to be rejected. These instructions shall form the part of the tender:

1. The tender should be submitted in **sealed cover** super scribed as “**FERROUS, NON FERROUS & PLASTIC SCRAP**”.
2. In case Tender Document is downloaded from the web site, the cost of Tender Document i.e. Rs. 500 (Five Hundred Rupees Only) should be enclosed with the Tender by way of Demand Draft/Pay Order in favour of “**NSIC Ltd. A/c - NTSC**” payable at **New Delhi**. However, tenderers registered with National Small Industries Corporation under Single Point Registration Scheme shall be exempted from deposit of cost of Tender Document.
3. The Tender shall be submitted along with the Demand Draft/Pay Order for Rs. 25,000/- towards Earnest Money Deposit in favour of “**NSIC Ltd. A/c - NTSC**” payable at **New Delhi**. However, tenderers registered with National Small Industries Corporation under Single Point Registration Scheme shall be exempted from deposit of earnest money.
4. The tender shall be completed in all respect and should be signed with date by the Authorized Signatory of tenderer on all the pages including all envelopes.
5. The tenderer have to submit documentary proof of the business location like :- Ownership Proof, Statuary Cards, Memorandum & Articles of Association, Registration Deeds etc.
6. The offer price shall be quoted for the scrap on Metric Ton basis, excluding government taxes and duties. The whole lot of scrap is to be sold on “**as is where is basis**” as photographed. The photographs of the Scrap are enclosed for your ready reference. However, the Tenderers are free to inspect the Scrap at the NSIC-Technical Services Centre, Okhla Industrial Estate, Near Kalkaji Mandir, New Delhi-110020 from 10.30 am to 4.00 pm on any working day from Monday to Friday w.e.f. 14.10.2014.
7. The tender shall be awarded based on the highest offer on per ton basis received for the lot. In other words, the successful bidder would be decided based on the highest offer received for per ton for the whole lot. Accordingly, the delivery of whole lot would be issued to selected bidder. Under no circumstances the quotation of partial lot or particular items would be acceptable.
8. Procedure for disposal of Scrap:
 - a. **The successful Tenderer** shall deposit a lump sum amount for whole lot of scrap formulated as under by way of one Demand Draft/Pay Order in favor of ‘NSIC Ltd. A/c – NTSC’ towards the cost of scrap (approx.) within five working days from the date of awarding the order:

Lump sum payment = Whole lot of Scrap (Approx Qty. 10 ton (Metric Ton) X Rates quoted (Rs.))

- b. It may be noted that the quantity against whole lot of scrap shall be considered as approximate quantity but the actual payment would be calculated on the basis of actual quantity of scrap to be lifted. In case the actual quantity is less than the quantity mentioned above Para ‘a’, the balance amount, i.e lump sum amount paid

minus actual sales price based on actual quantity in multiplication of rate quoted, would be returned within three working days.

- c. Prior to the loading of scrap on the Truck/Tempo, the empty Truck/Tempo shall be taken to the Weighing Bridge (Dharam kanta) for weighing in presence of designated official(s) from NTSC.
 - d. The truck/tempo for Scrap lifting and carrying shall be arranged by tenderer at their cost. The tenderer shall have to make arrangement for loading of scrap to truck/tempo at their cost and NTSC will not pay any charges towards loading / octorai / any other duty for the same.
 - e. No truck/tempo shall be allowed to leave NTSC premises without issuance of Gate Pass for weighing at Weighing Bridge (Dharam kanta)
 - f. The loaded truck would be sent to the weighing scale (Dharam kanta) for weighing, and the weight of material would be calculated for payment of quantity of scrap based on the quoted price. The selection of Weighing Bridge will be made at random by NTSC officer(s). The scraps will be delivered only after receiving full and final payment only.
 - g. After award of order to lift the scrap from NTSC premises if the scrap is not lifted within 10 days, the successful bidder shall not be allowed any extra time to lift the scrap and the EMD and all his deposits shall be forfeited.
9. All responsibility related to labour, P.F., ESI, Insurance etc. or any taxes as applicable will be of the successful Tenderers. NSIC shall not be responsible for the same.
 10. All tenderers shall submit the self attested copy of PAN card while submitting the offer of scrap.
 11. The scrap is being sold on "AS IS WHERE IS BASIS". The scrap is being sold on the assumption that the Tenderers have inspected them and know what they are buying and the principles of "CAVEAT EMPTOR" shall apply and no reliance must be placed on any description of the scrap.
 12. All the communication shall be addressed to:
General Manager,
NSIC Technical Services Centre,
Okhla Industrial Estate, Phase-III
Opposite Kalkaji Mandir, New Delhi-110020.
 13. In the event of any dispute the legal matter shall be subjected to the jurisdiction of Delhi Court only

We confirm with our acceptance to the instructions given above.

TENDERER'S NAME & SIGNATURE WITH SEAL

FORM OF TENDER

To,
The General Manager
NSIC- Technical Services Centre,
Okhla Industrial Estate,
New Delhi-110020

Subject: Offer for Ferrous , Non ferrous & Plastic Scrap on “ As is where is basis”.

Dear Sir,

HAVING EXAMINED AND PERUSED THE FOLLOWING DOCUMENTS

1. Notice Inviting Tender
2. Instruction, Commercial and General Terms & Conditions to the tenderers
3. Form Of Tender

I/We hereby submit our quoted rates in the enclosed format of “Offer format” as Annexure-A.

The validity of the offer is 30 days from the last date of submission of tenders i.e. the offer for scrap is valid till 29.11.2014.

I/We agree with our acceptance for:

1. A sum Rs. 25,000/- (Rupees Twenty Five Thousand only) is enclosed herewith in form of DD/ Banker's Cheque No..... Dated.....drawn on (bank name) towards Earnest Money Deposit in favor of **“NSIC Ltd. A/c -NTSC”** payable at **New Delhi**.
2. Earnest money will be refunded to us without any interest.
3. I/We agree that the price quoted in ‘Offer format’ as enclosed as annexure- A is excluding of taxes, duties and other government levies as applicable on the sale of scrap. However, NSIC shall charge VAT @12.5% and deduct 1% TCS on the amount quoted towards the sale of scrap.
4. In the event of success in tender, I/We will pay lump sum amount in Rupees as detailed in “Instruction, Commercial and General Terms & Conditions to the tenderers “ by way of Demand Draft/Pay Order in favor of NSIC Ltd. A/c - NTSC towards the cost of Scrap (approx.) within five Working days from the date of awarding the order. In case the amount deposited is less than the actual amount to be deposited, NTSC has full right to detain the truck/tempo within its premises or to take back duly loaded truck/tempo back to its premises from the weighing bridge (Dharam Kanta). The loaded truck/tempo shall be released only after full amount to has been paid to NTSC.
5. I/We agree that the quantity as mentioned against lot of scrap in Para 8 of Instruction, Commercial and General Terms & Conditions to the tenderers shall be treated as approximate quantity but the actual payment would be paid on the basis of actual quantity of scrap to be lifted.
6. I/We shall have to make all arrangements for loading of scrap to truck/ tempo at our cost. Also I/We shall bear the cost of both weighing (empty and loaded) Truck/Tempo at the weighing bridge (Dharam Kanta) as selected by NSIC officer(s).
7. I/We agree to lift the whole lot of scrap and not a part thereof failing which NSIC will be at a liberty to forfeit EMD deposited by me/us.

8. I/We agree that in the event of failure to deposit lump sum amount as detailed in Para 8 of Instruction, Commercial and General Terms & Conditions to the tenderers within stipulated time of five days period from the date of awarding the order, you shall be at liberty to forfeit the Earnest Money Deposit.
9. We agree that General Manager, NSIC Technical Service Centre reserves the right to reject the tender wholly or partially at any stage of tender process without assigning any reasons.
10. *I/We have thoroughly read the "Form of Tender (2 pages)" and confirm with our acceptance to all terms & conditions without any deviation.*

TENDERER'S NAME & SIGNATURE WITH SEAL

Enclosed:

- Duly filled Annexure-A
- Signed and Stamped Notice Inviting Tender,
- Signed and Stamped instruction and general terms & conditions to the tenderers
- Self attested PAN Card
- Tender fees details (As detailed in Para 2 of Instruction and General Terms & Conditions of the Tender)
- EMD deposit (In case of exemption of EMD, the copy of the relevant document as detailed at Para 3 of Instruction and General Terms & Conditions of the Tender)
- Documentary proof of business location

OFFER FORMAT

I/We offer our price for the scrap on “**as is where is basis**” as detailed under:

S. No.	Description of scrap	Approx. quantity (in metric Ton) for payment of Lump sum amount	Offer price in Rupees (in Figures) for per Ton basis	Offer price in Rupees (in words) for per Ton basis
	1	2	3	4
1	Ferrous/ Non-Ferrous/ Plastic Scrap	10.00 (Ten Metric Tons)		
		Total		

I/We agree to pay VAT @ 12.5% and TCS at 1% in addition to the above quoted price.

I/We confirm that I/We have clearly understood the details/ terms as specified Notice Inviting Tender, Instructions and General Terms & Conditions of this Tender and agreed for their total compliance without any deviation.

TENDERER'S NAME & SIGNATURE WITH SEAL









